



# **Henley Symphony Orchestra**

## **Annual Report and Accounts**

**2021 / 2022**

# Henley Symphony Orchestra

## Trustees' Annual Report for the financial year 1 May 2021 – 30 April 2022

<i>Full name of the charity:</i>	Henley Symphony Orchestra																														
<i>Other names the charity is known by:</i>	HSO																														
<i>Number of the charity:</i>	271849																														
<i>Charity commission contact:</i>	Dr Alice Carter, HSO Treasurer, 53 Parkside Road, Reading, Berks, RG30 2BT																														
<i>Charity's governing document:</i>	The constitution of the Henley Symphony Orchestra dated 9 January 1996, amended 1 October 1997 and 17 Nov 2020																														
<i>How the charity is constituted:</i>	Unincorporated association																														
<i>How trustees are appointed:</i>	All trustees stand down at the AGM each year and new trustees are elected. All former trustees are eligible for re-election.																														
<i>Trustees of the charity:</i>	<p>For the financial year 2021 / 2022 the following members of the orchestra were committee members and trustees:</p> <table><tr><td>Judy Whittaker</td><td>Chairman</td></tr><tr><td>Maureen Idowu</td><td>Secretary</td></tr><tr><td>Alice Carter</td><td>Treasurer</td></tr><tr><td>Frances Barton (to November 2021)</td><td></td></tr><tr><td>Lissie Cawood</td><td></td></tr><tr><td>Jenny Fleming (from November 2021)</td><td></td></tr><tr><td>Julia Goodman (from November 2021)</td><td></td></tr><tr><td>Colin MacBean</td><td></td></tr><tr><td>Tom MacLean</td><td></td></tr><tr><td>Katie Mole</td><td></td></tr><tr><td>Mandy Sadler</td><td></td></tr><tr><td>Clive Sieling (from November 2021)</td><td></td></tr><tr><td>Lydia Wanstall (to July 2021)</td><td></td></tr><tr><td>Joanna Woolliscroft (to November 2021)</td><td></td></tr><tr><td>Frances Yeowart</td><td></td></tr></table>	Judy Whittaker	Chairman	Maureen Idowu	Secretary	Alice Carter	Treasurer	Frances Barton (to November 2021)		Lissie Cawood		Jenny Fleming (from November 2021)		Julia Goodman (from November 2021)		Colin MacBean		Tom MacLean		Katie Mole		Mandy Sadler		Clive Sieling (from November 2021)		Lydia Wanstall (to July 2021)		Joanna Woolliscroft (to November 2021)		Frances Yeowart	
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<i>Bank:</i>	Barclays Bank, Henley-on-Thames.																														

### Objects of the charity

The objectives of the society, as stated in the constitution, are 1) to educate the public in the art and science of music in all its aspects by the presentation of concerts and other activities and 2) such other charitable purposes as the committee may from time to time decide.

### Powers of the trustees

The powers of the trustees (the Committee) are defined as follows:

- a) raising funds, selling tickets for concerts and inviting contributions, provided that in raising funds the Committee shall not undertake any substantial permanent trading activities and shall conform to any relevant requirements of the law
- b) buying, taking on lease or in exchange any property necessary for the achievement of the objectives, and maintaining it and equipping it for use
- c) borrowing money and charging all or part of the property of the Society with repayment of the money so borrowed, subject to any consents required by law
- d) hiring and paying professional musicians and employing such staff (who are not members of the Society) as are necessary for the proper pursuit of the objectives
- e) co-operating with other charities, voluntary bodies and statutory authorities operating in furtherance of the objectives or of similar charitable purposes, and exchanging information and advice with them
- f) establishing or supporting any charitable trusts, associations or institutions formed for all or any of the objectives
- g) appointing and constituting such advisory committees as the Committee shall think fit
- h) cooperating with and supporting Henley Symphony Orchestra Productions Limited (company number 11957773) (the "Production Company") in furtherance of all or any of the objectives and in particular but without limiting the generality of the foregoing to enter into agreements with the Production Company for it to produce a concert or series of concerts and to pay the production costs in return for a commission fee payable by the Society
- i) provide loans or other financial assistance to the Production Company (whether interest-free or otherwise and whether by instalments or otherwise) if and when required to enable the Production Company to pay production and other expenses under such agreements
- j) doing all such other lawful things as are necessary for the achievement of the objectives.

## Main activities undertaken

The orchestra aims to bring live music to the local community and to provide musical education to its members. The orchestra rehearses weekly at Henley College with a professional Musical Director and leader. Concert venues include Christ Church in Henley-on-Thames and the Hexagon in Reading. At least four concerts are given annually. The orchestra gives concerts, by invitation, in Henley's twin towns of Leichlingen (Germany), Falaise (France) and Bled (Slovenia).

## Summary of the main achievements of the charity during the year

This report covers the 2021-22 concert season, from September 2021 to July 2022.

In the year 2021 –22 the orchestra gave:

- Six public concerts in the UK (although two were cancelled at short notice), and
- One Open Evening for HSO Friends and Business Friends.

The orchestra played the following works:

**Sunday 14<sup>th</sup> November 2021 at 4pm**

*Quiet City*  
*Trumpet Concerto*

**Matilda Lloyd**

*Symphony No 3*

**Reading Concert Hall,**

Copland  
Haydn

**Trumpet**

Brahms

**Saturday 18<sup>th</sup> December 2021 at 4.30pm**

**Christ Church, Henley (cancelled)**

A short concert for young children – particularly suitable for children aged 2–6 years (younger siblings welcome).

**Saturday 18<sup>th</sup> December 2021 at 6.30pm**

**Christ Church, Henley (cancelled)**

*Carmen Suite No 1: Prelude, Aragonaise, Intermezzo,*  
*Les dragons d'Alcala, Les Toreadors*

Bizet

*Jesu Joy of Man's Desiring*  
*Adagio from Spartacus and Phrygia*  
*Night Retreat from Madrid*  
*Christmas Festival*  
*Sleigh Ride*  
*Christmas carols*

Bach  
 Khachaturian  
 Boccherini / Berio  
 Leroy Anderson  
 Leroy Anderson

**Sunday 13<sup>th</sup> March 2022 at 7.30pm**

**The Hexagon, Reading**

*Songs of a Wayfarer*

Mahler

**Dominic Sedgwick Baritone**

*Symphony No 9*

Beethoven

**Eline Vandenheede** Soprano, **Leila Zanette** Mezzo Soprano, **Glen Cunningham** Tenor  
**Henley Choral Society, Reading Bach Choir, The Glass Ensemble**

**Thursday 5<sup>th</sup> May 2022 at 7.30pm**

**Henley College**

**Open Evening**

**Saturday 11<sup>th</sup> June 2022 at 7 pm**

**Christ Church, Henley**

*Hebrides Overture (Fingal's Cave)*  
*Brandenburg Concerto no. 3*  
*Symphony No 41 (Jupiter)*

Mendelssohn  
 Bach  
 Mozart

**Saturday 16<sup>th</sup> July 2022 at 4 pm Let's Dance! Christ Church, Henley**

*Can Can*  
*Danse Macabre*  
*Sleeping Beauty Suite*  
*Romanian Dances*  
*Slavonic Dances*  
*Thunder and Lightning Polka*

Offenbach  
 Saint-Saens  
 Tchaikovsky  
 Bartok  
 Dvorak  
 Strauss

**2021-22** was the twenty-seventh year under the musical direction of **Ian Brown**, but it has also been his last, as he announced his retirement in April 2022. So these concerts listed above were the last in which **Ian Brown** conducted the Henley Symphony Orchestra.

It was with great joy that we were able to return to a full orchestra programme in September, 2021 at the beginning of the 2021-22 season after the restrictions and cancellations caused by COVID. We are able to attract soloists of a high calibre and in November 2021 welcomed **Matilda Lloyd**, a fast-rising artist to play Haydn's *Trumpet Concerto* at the Reading Concert Hall. Sadly, our concerts in December 2021 were cancelled at short notice due to increasing COVID cases locally. In March, 2022, the baritone **Dominic Segwick** joined us to sing Mahler's *Songs of a Wayfarer*, before joining 3 young professionals **Eline Vandenheede** Soprano, **Leila Zanette** Mezzo Soprano, **Glen Cunningham** Tenor and combined choirs from **Henley Choral Society, Reading Bach Choir** and the **Glass Ensemble** in Beethoven's *Symphony No 9 in D Minor "Choral"* at the Hexagon in Reading.

The orchestra has continued to develop and to gain valuable knowledge and ability through Ian's guidance and encouragement, and to expand its repertoire and tackle more demanding works. The standard of the playing of the orchestra continues at a high level. The orchestra has travelled several times to Henley's twin towns in France and Germany, and once to Slovenia.

The orchestra advertised for a Principal Conductor and Music Director in May 2022, for which it received 21 complete applications. A selection panel of the Committee interviewed 9 candidates in July, selecting 6 of them to audition when it returned to rehearsing in September 2022. **Leon Bosch** was overwhelmingly selected by members of HSO as their preferred candidate, and takes up his role with HSO in January, 2023.

## Financial Review

<i>Reserves policy:</i>	To maintain reserves equivalent to one year's running costs.
<i>Further financial details:</i>	<p>The accounts of the society for the financial year 2021 / 2022 are appended to this report.</p> <p>The assets owned by the society include a full set of timpani and other requirements such as lighting. There is no major expenditure required for further, or replacement equipment, in the near future.</p>

## Treasurer's Report

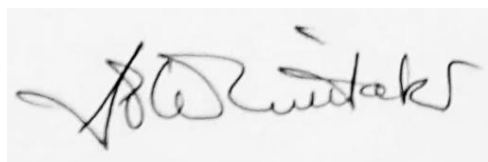
The orchestra returned to playing in person this year following a year of cancelled concerts, but lower numbers of both players and audience members meant that this has been a challenging year financially. Ticket income during the year was very much lower than normal, but costs have been increasing due to high levels of inflation and in particular fuel costs. The orchestra remains very grateful to members and friends for their generous support.

Henley Symphony Orchestra Productions Ltd (HSOP), registered company number 11957773, was set up in 2019 with two members of the orchestra committee (trustees) as directors of the company, to take advantage of HMRC's Orchestra Tax Relief scheme. The orchestra pays an annual commissioning fee to this subsidiary company covering the costs of putting on concerts, while concert income is retained by the orchestra. This allows the company to claim a rebate of corporation tax on the loss it makes, which is then returned to the orchestra. The rate of tax relief has been temporarily increased from 25% to 50% from autumn 2021 until March 2023 to support recovery of the arts post-pandemic, and this provided a welcome boost to our income, with a tax credit of over £9000 for this year.

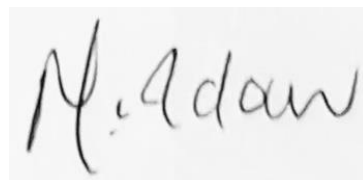
The orchestra was also pleased to receive grants totalling £1550 from Henley Town Council - £750 carried over from 2020 and an additional £800 awarded in 2022 - to provide free concert tickets to local children.

Despite this, overall the orchestra made a loss of £5901 over the year due to much reduced income for the reasons already given. Some ticket income was paid directly to the production company due to the accounting arrangements with Reading Arts, and this, together with the lower income overall, meant that again the orchestra's income was under £25,000, so no independent examination of the accounts was required.

Signed on behalf of the trustees:



Judy Whittaker, Chairman



Maureen Idowu, Secretary

Date: November 2022

# Statement of Financial Activities

## Henley Symphony Orchestra

For the year ended 30 April 2022

	2022	2021
<b>Statement of Financial Activities</b>		
<b>Incoming Resources</b>		
Member Subscriptions	6,925	5,630
Coffee Sales	14	-
Friends Subscriptions	3,690	1,980
Business Friends Subscriptions	500	-
Donations	2,631	1,641
Donations - former friends standing order	585	790
Ticket Sales	8,975 <sup>1</sup>	-
Programme Sales	448	-
Other Sales	139 <sup>2</sup>	-
Interest Income	12	16
Gift Aid	-	1,937
Other Revenue	121 <sup>3</sup>	-
<b>Total Incoming Resources</b>	<b>24,041</b>	<b>11,994</b>
<b>Resources Expended</b>		
HSOP Commissioning Fee	29,754 <sup>4</sup>	5,677
General Expenses	154	584
Card Payment Fees	13	-
Subscriptions	20	20
<b>Total Resources Expended</b>	<b>29,941</b>	<b>6,281</b>
<b>Net Movement in Funds</b>	<b>(5,901)</b>	<b>5,713</b>

### Notes to the accounts

#### 1. Ticket sales

This figure does not include ticket sales of £2688.53 paid to HSOP from the Hexagon concert in March 2022. Total ticket sales including this amount were £11664.

#### 2. Other sales

This figure includes card sales and payment from choirs for vocal score hire.

#### 3. Other revenue

Refund of venue deposit paid from money collected from orchestra members for the postponed orchestra party.

#### 4. HSOP Commissioning Fee

Total costs of production: £41479, broken down as: commissioning fee £29754, other income £2689 (see note 1), OTR £9036.

#### 5. Income and Expenditure as Agent

These accounts do not include income and expenditure where the charity acted as an agent only. In March 2022, the orchestra collected the sum of £1488.70 at its Hexagon Concert and this amount was paid directly to the DEC Ukraine Appeal.

# Balance Sheet

## Henley Symphony Orchestra For the year ended 30 April 2022

	2022	2021
<b>Balance Sheet</b>		
<b>Current Assets</b>		
<b>Cash at bank and at hand</b>		
HSO Barclays Business Current	2,427	12,069
Barclays Business Deposit	5,820	6,819
COIF Charities Deposit Fund	15,251	15,240
Petty Cash	271	42
<b>Total Cash at bank and at hand</b>	<b>23,769</b>	<b>34,169</b>
HSO Loan to HSOP	8,442	3,367
Accounts Receivable	184	-
<b>Total Current Assets</b>	<b>32,396</b>	<b>37,536</b>
<b>Fixed Assets</b>		
Fixed Assets	3,162	3,162
<b>Total Fixed Assets</b>	<b>3,162</b>	<b>3,162</b>
<b>Total Assets</b>	<b>35,558</b>	<b>40,698</b>
<b>Creditors: amounts falling due within one year</b>		
Accounts Payable	-	40
Income in Advance	1,550	750
<b>Total Creditors: amounts falling due within one year</b>	<b>1,550</b>	<b>790</b>
<b>Total Net Assets or Liabilities</b>	<b>34,008</b>	<b>39,908</b>

### Reconciliation of Funds

Total funds brought forward at 1st May	39,908
Net movement in funds	(5,901)
<b>Total funds carried forward at 30th April</b>	<b>34,007</b>

### Notes

#### 1. Income in Advance

Grants from Henley Town Council, including £750 carried forward from 2020 and a further £800 paid in 2022, for subsidised children's tickets at a summer concert.

**Henley Symphony Orchestra Productions Ltd**

**Profit and Loss Account**

**For The Year Ended 30 April 2022**

	£
Turnover	£29,753.87
Other income	£2,688.53
Cost of raw materials and consumables	(£27,623.36)
Staff costs	(£12,122.20)
Depreciation and other amounts written off assets	£0.00
Other charges	(£1,733.33)
Tax	£9,036.49
<b>Profit or loss</b>	<b>£0.00</b>

**Cost of raw materials and consumables**

Music Hire/purchase	£1,241.59
Rehearsal venue	£15,890.08
Concert venue	£7,758.00
Printing / Marketing	£2,733.69
	<b>£27,623.36</b>

**Staff costs**

Music Director/Leader fee	£4,611.00
Musician fees	£7,511.20
	<b>£12,122.20</b>

**Other charges**

Making Music/Insurance	£1,260.00
PRS	£191.38
Other	£281.95
	<b>£1,733.33</b>



### Concert 1

**Concert Date:** 03 July 2021  
**Production commencement:** 20 May 2021

<u>Costs</u>	<u>Total cost</u>	<u>Amount apportioned for OTR</u>
Music Director/Leader fee	£1,404.00	£702.00
Music Hire/purchase	£212.46	£185.90
Musician fees	£531.35	£299.01
Rehearsal costs	£3,517.00	£3,517.00
Concert Venue	£550.00	£380.77
Marketing	£170.24	£0.00
PRS	£0.00	£0.00
Other	£0.00	£0.00
	£6,385.05	£5,084.68
Overheads	£244.13	£0.00
	<b>£6,629.18</b>	<b>£5,084.68</b>

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### Concert 2

**Concert Date:** 14 Nov 2021  
**Production commencement:** 9 Sep 2021

<u>Costs</u>	<u>Total cost</u>	<u>Amount apportioned for OTR</u>
Music Director/Leader fee	£1,404.00	£702.00
Music Hire/purchase	£96.05	£87.32
Musician fees	£1,787.10	£938.55
Rehearsal costs	£4,045.40	£4,045.40
Concert Venue	£2,640.00	£1,760.00
Marketing	£780.27	£0.00
PRS	£191.38	£0.00
Other	£0.00	£0.00
	£10,944.20	£7,533.27
Overheads	£418.45	£0.00
	<b>£11,362.65</b>	<b>£7,533.27</b>

**Concert 3****Cancelled on 16/12/21****Concert Date:** 18 Dec 2021**Production commencement:** 18 Nov 2021

<b><u>Costs</u></b>	<b><u>Total cost</u></b>	<b><u>Amount apportioned for OTR</u></b>
Music Director/Leader fee	£289.00	£144.50
Music Hire/purchase	£439.38	£366.15
Musician fees	£425.00	£425.00
Rehearsal costs	£2,318.00	£2,318.00
Concert Venue	£200.00	£200.00
Marketing	£656.22	£0.00
PRS	£0.00	£0.00
Other	£14.40	£0.00
	£4,342.00	£3,453.65
Overheads	£166.02	£0.00
	<b>£4,508.02</b>	<b>£3,453.65</b>

**Concert 4****Concert Date:** 13 Mar 2022**Production commencement:** 6 Jan 2022

<b><u>Costs</u></b>	<b><u>Total cost</u></b>	<b><u>Amount apportioned for OTR</u></b>
Music Director/Leader fee	£1,514.00	£757.00
Music Hire/purchase	£493.70	£425.06
Musician fees	£4,767.75	£2,633.88
Rehearsal costs	£6,009.68	£6,009.68
Concert Venue	£4,368.00	£3,003.00
Marketing	£1,126.96	£0.00
PRS	£0.00	£0.00
Other	£0.00	£0.00
	£18,280.09	£12,828.61
Overheads	£698.94	£0.00
	<b>£18,979.03</b>	<b>£12,828.61</b>

**Total Expenditure** **£41,478.89****Core Expenditure****£28,900.21**