



Henley Symphony Orchestra

Annual Report and Accounts

2017 / 2018

Henley Symphony Orchestra

Trustees' Annual Report for the financial year 1 May 2017 – 30 April 2018

<i>Full name of the charity:</i>	Henley Symphony Orchestra																														
<i>Other names the charity is known by:</i>	HSO																														
<i>Number of the charity:</i>	271849																														
<i>Charity commission contact:</i>	Dr Alice Carter, HSO Treasurer, 53 Parkside Road, Reading, Berks, RG30 2BT																														
<i>Charity's governing document:</i>	The constitution of the Henley Symphony Orchestra dated 9 January 1996, amended 1 October 1997																														
<i>How the charity is constituted:</i>	Unincorporated association																														
<i>How trustees are appointed:</i>	All trustees stand down at the AGM each year and new trustees are elected. All former trustees are eligible for re-election.																														
<i>Trustees of the charity:</i>	<p>For the financial year 2017 / 2018 the following members of the orchestra were committee members and trustees:</p> <table><tr><td>Judy Whittaker</td><td>Chairman</td></tr><tr><td>Maureen Idowu</td><td>Secretary</td></tr><tr><td>Alice Carter</td><td>Treasurer</td></tr><tr><td>Jill Atkins</td><td></td></tr><tr><td>Richard Bradley (to November 2017)</td><td></td></tr><tr><td>Jenny Fleming</td><td></td></tr><tr><td>Kate Lorimer</td><td></td></tr><tr><td>Colin MacBean</td><td></td></tr><tr><td>Tom MacLean</td><td></td></tr><tr><td>Katie Mole</td><td></td></tr><tr><td>Stephen Painter (to November 2017)</td><td></td></tr><tr><td>Mandy Sadler (from November 2017)</td><td></td></tr><tr><td>Emma Sieling (from November 2017)</td><td></td></tr><tr><td>Lydia Wanstall</td><td></td></tr><tr><td>Frances Yeowart</td><td></td></tr></table>	Judy Whittaker	Chairman	Maureen Idowu	Secretary	Alice Carter	Treasurer	Jill Atkins		Richard Bradley (to November 2017)		Jenny Fleming		Kate Lorimer		Colin MacBean		Tom MacLean		Katie Mole		Stephen Painter (to November 2017)		Mandy Sadler (from November 2017)		Emma Sieling (from November 2017)		Lydia Wanstall		Frances Yeowart	
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<i>Bank:</i>	Barclays Bank, Henley-on-Thames.																														
<i>Objects of the charity:</i>	The objectives of the society are stated in the constitution. These are 1) to educate the public in the art and science of music in all its aspects by the presentation of concerts and other activities and 2) such other charitable purposes as the committee may from time to time decide.																														
<i>Powers of the Trustees:</i>	<p>The powers of the trustees are defined as follows:</p> <p>a raising funds, selling tickets for concerts and inviting contributions, provided that in raising funds the committee</p>																														

shall not undertake any substantial permanent trading activities and shall conform to any relevant requirements of the law.

- b buying, taking on lease or in exchange any property necessary for the achievement of the objectives, and maintaining it and equipping it for use.
- c borrowing money and charging all or part of the property of the society with repayment of the money so borrowed, subject to any consents required by law.
- d hiring and paying professional musicians and employing such staff (who are not members of the society) as are necessary for the proper pursuit of the objectives.
- e co-operating with other charities, voluntary bodies and statutory authorities operating in furtherance of the objectives or of similar charitable purposes, and exchanging information and advice with them.
- f establishing or supporting any charitable trusts, associations or institutions formed for all or any of the objectives.
- g appointing and constituting such advisory committees as the management committee shall think fit.
- h doing all such other lawful things as are necessary for the achievement of the objectives.

Main activities undertaken: The formal objectives of the Henley Symphony Orchestra have been described above. The orchestra aims to bring live music to the local community and to provide musical education to its members.

The orchestra rehearses weekly at Henley College with a professional Musical Director.

Concert venues include Christ Church in Henley-on-Thames and the Concert Hall and the Hexagon in Reading. At least four concerts are given annually.

The orchestra gives concerts, by invitation, in Henley's twin towns of Leichlingen, Germany, and Falaise, France

Summary of the main achievements of the charity during the year

In the 2017 –18 season the orchestra gave:

- Five public concerts in the UK
- An open evening for our “Friends” & Business Friends

The orchestra played the following works:

Sunday 12th November 2017 at 4pm

Overture: Rosamunde Overture
Sinfonia Concertante for Violin and Viola

Laura Samuel : Violin

La Mer
Nocturnes - Nuages and Fêtes

Reading Concert Hall

Schubert
Mozart

Scott Dickinson : Viola

Debussy

Sunday 10th December 2017 at 4.30pm

Christ Church, Henley

A short concert for young children – particularly suitable for children aged 2–6 years
(younger siblings welcome).

Sunday 10th December 2017 at 6.30pm

Christ Church, Henley

Movements from Suite No 3 in D

Bach

Danzon

Márquez

Malambo

Ginastera

Nutcracker Suite – extracts

Tchaikovsky

Symphonic Dances (2 movements)

Grieg

Sleigh Ride

Leroy Anderson

Christmas carols

Sunday 18th March 2018 at 7.30pm

The Hexagon, Reading

Overture: Marriage of Figaro

Mozart

Cello Concerto

Elgar

Sheku Kanneh-Mason : Cello

Symphony No 1 'Titan'

Mahler

Thursday 3rd May 2018 at 7.45pm

Henley College

Open Evening

Saturday 14th July 2018 at 11.30 am

Henley Festival

Carnival Overture

Dvořák

Barcarolle

Offenbach

Danzon No 2

Márquez

American in Paris

Gershwin

Nimrod from *Enigma Variations*

Elgar

Crown Imperial

Walton

Méditation from *Thaïs*

Massenet

Zapateado

Sarasate

1812 Overture

Tchaikovsky

2017-18 is the twenty-third year under the musical direction of **Ian Brown**. We are able to attract soloists of international reputation, and this year were delighted to welcome **Laura Samuel: Violin** and **Scott Dickinson: Viola**, to perform Sinfonia Concertante for Violin and Viola by Mozart at the Reading Concert Hall, Reading in November, and **Sheku Kanneh-Mason: Cello**, to perform Cello Concerto by Elgar, at the Hexagon, Reading, in March.

This year, for the first time, Henley Symphony Orchestra was invited to play at **Henley Festival** in July, when **Min Kym** played Massenet's sensuous *Méditation* from the opera *Thaïs*.

The orchestra continues to develop and to gain valuable knowledge and ability through Ian's guidance and encouragement, and to expand its repertoire and tackle more demanding works. The standard of the playing of the orchestra continues at a high level, and benefitted this year from a day's music workshop in January. The orchestra has travelled several times to the twin towns of Henley in France and Germany, and last year travelled to the most recently established twin town - **Bled** in Slovenia.

Financial Review

Reserves policy: To maintain reserves equivalent to one year's running costs.

Further financial details: The accounts of the society for the financial year 2017 / 2018 are appended to this report.

The assets owned by the society include a full set of timpani and other requirements such as lighting. There is no major expenditure required for further, or replacement equipment, in the near future.

Treasurer's Report

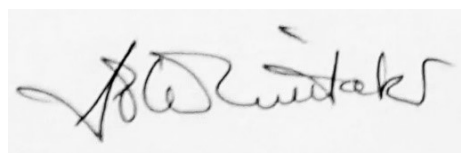
In 2016-17 the orchestra was in an excellent financial position, with generous sponsorship from Mr Davy Snowdon which we used to put on a concert with the soloist Stephen Hough and to partially finance a trip to Bled in Slovenia, which was considerably more expensive than previous trips to Falaise and Leichlingen as we had no local hosts for orchestra members and needed to stay in hotels. We expected to spend our surplus of £4167 (and more) on the costs for the Bled trip – in fact after contributions from members and Mr Snowdon's sponsorship, the Bled trip overall cost the orchestra £7173.

Income during the 2017-18 financial year was similar to that in 2016-17, and included generous donations from Mr Snowdon of £5000 towards our Bled Trip and of £2500 from Mrs Aida Hersham towards holding our Open Evening at Fawley Court. However, expenditure was much higher than 2016-17, including the bulk of the costs of the Bled trip, the additional costs of holding the Open Evening at Fawley Court, and an exciting workshop on Prokofiev's Fifth Symphony. It should also be noted that, due to the change of Treasurer during 2017, it was not possible to submit the annual HMRC tax reclaim during the financial year. That income will appear in the 2018-19 accounts. We have held a season of ambitious concerts, one of which was financially hugely successful but others less so – our Christmas concert made a loss for the first time in many years as the snow on the day meant our audience was much smaller than usual.

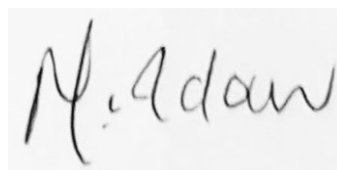
As a result, the 2017-18 accounts show a deficit of £9424. As the deficit on the Bled trip and the missing tax reclaim income amount to approximately the same amount, we might effectively think of this as a planned reduction in reserves with the orchestra effectively breaking even.

However, due to the unforeseen loss of Mr Snowdon's sponsorship in summer 2018, when we had already committed to plans for 2018-19, we expect to make a deficit of between £4000-£8000 in the next financial year. While the orchestra has a good level of reserves, clearly we cannot sustain an annual deficit of this size for long, and we will need to plan appropriately for subsequent years.

Signed on behalf of the Trustees:



Judy Whittaker, Chairman



Maureen Idowu, Secretary

Date: 28th January 2019

Henley Symphony Orchestra

Receipts and Payments Account

Year ended 30th April 2018

Prior year
to 30/4/17

(restated)

Receipts

Rehearsals

Members' subscriptions	7,670	6,630
Coffee sales (net)	121	171
	<u>7,791</u>	<u>6,801</u>

Concerts

Ticket Sales	27,775	24,652
Programme sales	1,151	1,067
Refreshments (net)	329	444
Overseas travel contributions	1,215	3,175
	<u>30,471</u>	<u>29,337</u>

General

Friends' subscriptions	2,790	2,835
Business Friends	165	550
Donations (3)	17,588	14,965
Bank interest	75	119
Miscellaneous receipts (1)	55	-
Tax refund (2)	-	2,336
	<u>20,673</u>	<u>20,805</u>

Total Receipts

<u>58,934</u>	<u>56,943</u>
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Payments

Rehearsals

Music hire	2,550	2,918
Professional fees	12,015	10,562
Venue hire	1,646	2,047
Workshop expenses	1,848	650
	<u>18,059</u>	<u>16,176</u>

Concerts

Venue hire	9,913	8,263
Advertising & publicity	4,045	3,813
General concert expenses (incl PRS)	1,042	474
Programmes	273	165
Professional fees and expenses	18,308	17,479
Staging & lighting	1,020	660
Overseas travel expenses	11,508	2,925
	<u>46,108</u>	<u>33,780</u>

General

Open Evening (3)	3,268	358
Subscriptions and donations to other organisations	390	370
Equipment / consumables / depreciation	266	-
General administration costs	268	130
Miscellaneous expenses	-	1,962
	<u>4,192</u>	<u>2,820</u>

Total Payments

<u>68,358</u>	<u>52,776</u>
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Surplus/(Deficit) for the year

<u>(9,424)</u>	<u>4,167</u>
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Receipts as agent

Proceeds of raffle at Christmas Concert	<u>243</u>	<u>201</u>
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Payments as agent

Payment to chosen charity (4)	<u>243</u>	<u>201</u>
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Henley Symphony Orchestra

Balance Sheet

At 30/04/2018

Prior year

@ 30/4/17

Assets

Liquid assets

Bank current account	5,212	6,810
Bank deposit accounts	34,987	42,912
	<u>40,199</u>	<u>49,722</u>

Fixed assets

Timpani, lights, stands, etc.	3,162	3,062
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Total

<u>43,361</u>	<u>52,784</u>
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Accumulated fund

Opening balance	52,784	48,617
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Surplus/(Deficit) for the year	(9,424)	4,167
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Closing balance carried forward

<u>43,361</u>	<u>52,784</u>
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Notes to the accounts (see previous page)

(1) 2017-18 figure: sales of HSO cards

(2) A similar amount is due each year but no payment was received during the 2017-18 financial year

(3) In 2017-18, a donation of £2500 was received from Aida Hersham towards the costs of holding the Open Evening at Fawley Court. Net of this donation, the cost of the 2017-18 Open Evening is £553

(4) 2017-18: Headway Thames Valley; 2016-17: YMCA

Treasurer:

Dr Alice Carter
53 Parkside Road
Reading RG30 2BT



14/10/2018



Independent Examiner's Report

**Report to the trustees/
members of**

Henley Symphony Orchestra

**On accounts for the year
ended**

30 April 2018

Charity no 271849

**Respective responsibilities
of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

The charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the applicable Directions given by the Charity Commission (under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's
statement**

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

19/10/2018

Name:

Erica Hall

**Relevant professional
qualification(s) or body:**

ACA, CTA

Address:

7 King James Way

Henley-on-Thames

Oxon RG9 1XL